

Record of officer decision

Decision title:	Decision to spend from the Property Services Estates Capital Works Programme on Phase 2 of the roofing works at Franklin House, Hereford.
Date of decision:	02 June 2021.
Decision maker:	Assistant Director for Technical Services.
Authority for delegated decision:	This decision is to apply for the spend of the budget as agreed by the key decision made on 31 st March 2021. (Report Ref: Property Services Estates Capital Works Programme) http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=7736&LLL=0
Ward:	Widemarsh.
Consultation:	None.
Decision made:	That authorisation be given to implement the above recommendation in respect of the cabinet members decision dated 31 st March 2021 and spend within the approved budget of not more than £60k (inclusive of professional fees, contingencies, etc) to replace the flat roof coverings to the balcony at Franklin House to prevent further water ingress and includes repairs to consequential fabric and services damage.
Reasons for decision:	<p>Brindley Asphalt Ltd have been identified as the bidder representing best value for money following a competitive tender via the SouthWest Portal and assessment process in accordance with Council procurement procedures. Four tenders were invited but only one valid tender was received prior to the tender close time. The work is to be awarded to Brindley Asphalt Ltd with a tender value of £55,272.00.</p> <p>The failings of the roof coverings were highlighted in the condition survey and phase 1 of the works was carried out in 2020. This is phase 2 of the works addressing the balcony area. The works will prevent further deterioration of the asset, improve insulation and reduce heat loss and enable business continuity.</p>
Highlight any associated risks/finance/legal/equality considerations:	The tender sum is close to the budget but works will be managed to ensure that there is no overspend.
Details of any alternative options considered and rejected:	<p>Do nothing – The council could decide not to proceed with these works but this will leave the potential health and safety risk to staff and the public.</p> <p>A lack of investment on building improvement works on council property estate assets could render them to deteriorate further which will ultimately make them no longer fit for their intended purpose.</p>

Details of any declarations of interest made:	None.
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Signed:
Chris Jenner, Assistant Director Technical Services

Date: 7 June 2021